

**Okapilco Elementary School**  
**Local School Governance Team 2022/23**  
**Dr. Gistacy Brown-Principal/ Mr. Brad Roberts-Assistant Principal**

**Date:** October 25, 2022                      **Place:** Virtual                      **Time:** 12:00 noon

**Members/Roles:** Dr. Gistacy Brown (Administrator), Brad Roberts (Administrator), Val Bell (Faculty Member), Cynthia Robinson (Faculty Member), Sarah Strong (Business Partner), Clint Horne (Community Partner), Nancy Anaya (Parent Member), Jordan Mitchell Parent Member)  
**Members Absent:** Jordan Mitchell, Sarah Strong

**Facilitator:** Brad Roberts  
**Recorder:** Val Bell  
**Timekeeper:** Cynthia Robinson

**Purpose:** To inform the Local School Governance Team about current activities at Okapilco Elementary School.

**Agenda:**

Time	Minutes	Presenter/Activity
12:00-12:10	10	Roberts-Welcome, Call to Order-Pledge Roberts-Invocation <b>Mr. Roberts welcomed everyone and led pledge and invocation.</b>
12:10-12:15	5	Bell-Old Business (Minutes read from previous meeting) <b>Mrs. Bell read minutes from the last meeting. Please see previous meeting notes.</b>
12:15-12:45	30	<p><b>Principal's Update Brown</b>  <b>Dr. Brown provided an update on MyView and Solution Tree Coaching. She also discussed TOTY reception, Veterans Day Read-A-Thon, Thanksgiving Meal (K,2,4) Thanksgiving Break (Nov. 21-25), Scholastic Book Fair (Nov. 11 - 18) Parent/Family Night is Thursday, November 17th 5:00 - 7:00)</b></p> <p><b>Roberts/Brown - New Business</b>  <b>Mr. Roberts discussed PRE K Trick or Treat, Kindergarten Fall Party, Preparing Formative Assessments to help drive instruction Data Team meetings, Special Olympics, United Way Update.</b></p> <p><b>Mrs. Bell discussed Scholastic Book Fair, Parent/Family Night is Thursday, November 17th 5:00 - 7:00 and United Way. She spoke on how proud she was of the school.</b></p> <ul style="list-style-type: none"> <li>● Trainers with effective planning (PLC Process) and My View Curriculum</li> <li>● PRE K Trick or Treat</li> <li>● Kindergarten Fall Party</li> <li>● TOTY reception</li> <li>● Preparing Formative Assessments to help drive instruction</li> <li>● Data Team meetings</li> <li>● Veterans Day Activity</li> <li>● Special Olympics</li> <li>● Thanksgiving Meal (K,2,4)</li> </ul>

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		<ul style="list-style-type: none"><li>• Thanksgiving Break (Nov. 21-25)</li><li>• Scholastic Book Fair (Nov. 11 - 18) Parent/Family Night is Thursday, November 17th 5:00 - 7:00)</li></ul>
12:45-12:55	10	Next steps- Mid Year Benchmark, Holiday activities <b>Mr. Roberts discussed next steps.</b>
12:55-1:00	5	Meeting-Adjourn i. Motion: <b>Roberts</b> ii. 2nd: <b>Brown</b> iii. Vote: <b>All</b>
Coming Up: Meetings Oct. 25-Virtual Nov. 29- Virtual Jan. 31- Okapilco Feb. 28- Virtual Mar. 28- Local Restaurant		

Notes: \_\_\_\_\_  
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